The NSABP is seeking to fill a **new, full-time position for a Protocol Specialist in the Division of Protocol Development and Management (PDM)**. The protocol specialist will participate in the development of study protocols and supporting materials for NCI and industry-sponsored treatment and prevention clinical trials.

The Protocol Specialist **participates in all aspects of protocol development**. Specific duties include:

- Facilitating communication and project planning with all members of the study team, as well as pharmaceutical companies, NCI staff, and other collaborative partners
- Writing/editing sections of the protocol
- Writing study consent forms
- Preparing materials for NSABP investigators to facilitate implementation and conduct of the study
- Participating in study team meetings

The ideal candidate will be an RN or other professional with a science or health care background and will possess the following qualifications:

- Minimum of a Bachelor’s degree in related field required (Master’s degree preferred)
- Research-related experience required
- Oncology experience strongly preferred
- Ability to work well independently and in a collaborative environment
- Excellent oral and written communication skills
- Strong organizational skills, including being able to meet deadlines
- Basic computer skills (MS Word, Outlook, PowerPoint, Excel)

The NSABP provides a comprehensive benefits package that includes:

- medical, dental, and vision coverage
- 401K and profit-sharing plans
- long- and short-term disability
- life insurance and long-term care policies

Interested candidates should submit a CV or résumé to:

**NSABP Human Resources**  
NSABP Operations Center  
Four Allegheny Center, 5th Floor  
Pittsburgh, PA 15212

or by fax at (412) 330-4645  
or by e-mail to betty.trocchio@nsabp.org

EOE M/F/D/V